

Annexure-ISHORT QUOTATION NOTICE

Conduct of the “**one day district level Orientation programme on Social and Behavioural Change (SBC) strategies for Disaster Risk Reduction (DRR)**” in Morigaon District in collaboration with Assam State Disaster Management Authority(ASDMA) vide ASDMA letter No.264076/234 dtd.06/02/2026

List of items

Sl. No.	Particulars		Rate per unit
1	Food Arrangement	Breakfast with tea	
		Evening Tea with snacks	
		Veg. thali	
		Veg. thali with Fish	
		Veg. thali with Motton	
		Mineral Water bottle	
2	Arrangement of Venue and Training Hall	LCD Projector	
		Sound System	
		Table with cover	
		Chair with cover	
3	Documentation	Photography & Videography	
4	Stationery and Printing	Back pack bag	
		Spiral Note Book	
		Pen	
		Certificate for participant (colored)	
		Banner (6 X 4)	
		Standees (6 X 3)	
		Printing of IECs	
		Art paper	
		Scratch pen	
		White Board marker	
		Gamusha	

District Commissioner cum Chairman
DDMA, Morigaon.