



GOVT. OF ASSAM
OFFICE OF THE EXECUTIVE ENGINEER
MORIGAON-LAHARIGHAT-JAGIROAD DIVISION (IRRIGATION) MORIGAON


OFFICE ORDER NO. 43

Date: 30-05-2026

It has been observed that some officers and staff are not adhering to the prescribed office timing. In order to maintain discipline, efficiency and smooth functioning of office work, all officers and staff are hereby directed to be present in the office **before 10 AM** regularly and to stay in the office up to **5-15 PM**.


All employees are instructed to maintain punctuality and mark their attendance regularly within the prescribed time. Any delay or habitual late attendance without valid reason may be viewed seriously and dealt with as per office rules.

This order shall come into effect immediately.


(Karuna Bora)


Executive Engineer
Morigaon-Laharighat-Jagiroad
Division (Irrigation) Morigaon

Memo No. MLJDI/Esstt/GC/1/ 439-A


Dated: 30-05-2026

Copy to:

- 1) The Assistant Executive Engineer, Morigaon/Laharighat/Jagiroad Sub-Division (Irrigation) Morigaon/Laharighat/Boha for information and strict compliance in their respective office.
- 2) The Assistant Executive Engineer (TC)/ Accounts Officer/ Head Assistant, Morigaon-Laharighat-Jagiroad Division (Irrigation) Morigaon for information and strict compliance of office timing of officers and staff under their control.
- ✓ 3) Office Order Book.


(Karuna Bora)

Executive Engineer
Morigaon-Laharighat-Jagiroad
Division (Irrigation) Morigaon

