



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER :::: MORIGAON::::::::ASSAM
(RELIEF BRANCH)

No. DM-12/23/2024-R&R-MRG/ 110307/53

SHORT QUOTATIONS NOTICE

Sealed quotation in plain papers affixing non-refundable court fee stamp of Rs.8.25 (Rupees Eight and Twenty-Five Paise) only hereby invited from the reputed experienced whole sale Traders, Rice/Chira/Flour/MC Millers of Morigaon/ Nagaon and other District having financial capacity to supply of the following food grains/ essential commodities for relief for the year 2025 including all taxes & cost. The quotation will be received in the Office of the undersigned up to 2:30 PM of 04/04/2025 on all working days. The quotation so received will be opened on the same date at 3:00 P.M in presence of the intended quotationer or their representative. If the date of receiving quotation falls on holiday then the same will be received and opened on the next day following same time.

Sl. No	Item	Item of materials	Unit	In figure	In words		
1	Rice	(i) S/Fine	In Qtls				
		(ii) Fine	In Qtls				
2	Masur Dal	(i) Bold	In Qtls				
		(ii) Medium	In Qtls				
		(iii) Small	In Qtls				
3	Mustard Oil	Double Sher Brand	In Tin				
			Pouch (Half ltr)				
			Dhara	Per Tin			
				1Ltr			
				500ML			
				200ML			
				Engine	Per Tin		
				1Ltr			
				500ML			
				200ML			
				Fortune	Per Tin		
				1Ltr			
				500ML			
				200ML			
				Patanjali	Per Tin		
		1Ltr					
		500ML					
		200ML					
		Anupam	Per Tin				
		1Ltr					
		500ML					
		200ML					
4	Iodised Salt	(i) Tata Brand	In @.....Kg				
		(ii) Annapurna Brand	In @.....Kg				
		(iii) Dandi Brand	In @.....Kg				
		(iv) Every Day Brand	In @.....Kg				
		(v) Sampurna Brand	In @.....Kg				

5	Chira	Poha	In @.....Kg		
		Bhogali Jalpan	In @.....Kg		
		Malbhog & Similar Quality	In @.....Kg		
		Local White Chitra	In @.....Kg		
6	Gur		In @.....Kg		
7	Wheat Bran		In Qtls		
	Rice Bran		In Qtls		
8	Baby Food	Nestum, Naan Easum	Per Pkt (Size)		
		Nestle Cerelac	Per Pkt (Size)		
		Horlics	Per Pkt (Size)		
		Lactogen	Per Pkt (Size)		
		Biscuit (Marie Gold)	70gm		
		Biscuit (Marie Gold)	300gm		
9	Candle	15x15	6pc Per Pkt		
10	Match Box	Aim, Sunflower	10pc box		
		Dhanush	10pc box		
		Homelight	10pc box		
11	Mosquito Coil	Good Night	per Pkt		
		Mortein	per Pkt		
		Maxo	per Pkt		
		Godzila	per Pkt		
12	Mosquito Net	Good Quality 6X4 with stitched rebbon	per pc		
13	Sanitary Napkin	Whisper	per Pkt (quantity of pad)		
		Stay Free	per Pkt (quantity of pad)		
		Care free	per Pkt (quantity of pad)		
		Sofy	per Pkt (quantity of pad)		
		Nine	per Pkt (quantity of pad)		
14	Tarpaulin	15ft X 12ft of 140 GSM			
15	Hand Lamp	Solar	Per Set		
		Electric	Per Set		
16	Hand Tub Well	40mm dia PVC pipe 20 ft long	Per Piece		
		40mm dia PVC Strainer 6 ft long			
		40mm dia GI Nipple			
		40mm dia GI Socket (Heavy)			
		Net and rope for 100 Nos HTW			
		Solvent Cement (200gm Bottle)			
		Planner (Best quality)			
		Leather Valve (Best quality)			
		Leather Bucket (Best quality)			
		4mm dia GI Cone			
		Hand Pump 6 Nos			
17		Bleaching Powder	Good Quality		

Terms and conditions:-

1. Rate should be quoted inclusive of all taxes and carrying cost to the motorable point of distribution.
2. Quotationer must supply the requisite items on receipt of requisition without fail. He/ She must keep sufficient stock at Morigaon Head quarter by arranging storage point.
3. Quotationer must have financial capacity to supply at least 500 qtl of rice, 300 qtls Masur Dal, 300 Tins Mustard Oil, 500 Qtls Wheat Bran 100 Qtls Chira and 200 qtls Salt.
4. Quotationer must supply the items as per approved quality and rates.
5. Quotationer must submit samples in triplicate at the time of delivery of each of items.
6. Quotationer must supply items up to the motorable point of distribution as per indent.
7. Items must be supplied on credit basis and no advance will be paid. Bills must be submitted in duplicate and duly certified by the Asst. Director of / Inspector FPD & CA, Morigaon. Payment will be made as soon as fund received from the Govt.
8. Items will be accepted subject to strict maintenance of quality and quantity.
9. Quotationer must declare in writing that he will abide by the items and conditions as stated above.
10. The rates accepted by the authority shall be reviewed if the same as reduce and increase in the market at the time of procurement. The District Commissioner shall have the right to reduce and increase the rates as per the prevailing market value.
11. Quotationer must submit the quotation affixing Court Fee Stamp of Rs.8.25 along with GST registration, PAN Card, Municipal Board/ Gaon Panchayat trade license and Security Money of Rs.30,000/- (thirty thousand)only in the shape of Bank Draft in favour of District Commissioner, Morigaon payable at Morigaon.

District Commissioner
Morigaon

Memo No. DM-12/23/2024-R&R-MRG/ 110307/53

Copy for kind information and necessary action to:

1. The Principal Secretary to the Govt. of Assam Revenue & D.M. Department, Dispur, Guwahati-6.
2. The Chief Executive Officer, Assam State Disaster Management Authority, Dispur Guwahati-6.
3. The Chief Executive Officer, Zilla Parishad, Morigaon.
4. All Members, Purchase Committee.
5. The TD & DIO, NIC, Morigaon for uploading the same in the District website.
6. The District Information & Public Relation Officer for wide publicity and make necessary arrangement for publishing the same in a reputed Daily News Paper in One issue.
7. The President/ Secretary, Chamber of Commerce, Morigaon.
8. The President/Secretary, Chambers of Commerce, Nagaon.
9. Notice Board.

Addl. District Commissioner
(CEO, DDMA), Morigaon