



**অসম চৰকাৰ**

**OFFICE OF THE DEPUTY COMMISSIONER ::::::::::: MORIGAON.  
(FOOD, CIVIL SUPPLIES & CONSUMER AFFAIRS BRANCH)**

E-mail : [dc-morigaon@nic.in](mailto:dc-morigaon@nic.in)  
[deputycommissionermorigaon@gmail.com](mailto:deputycommissionermorigaon@gmail.com)

Tel. No. : 03678-240225 (O)  
03678-240308 (Fax)

**No. MSA.2/2014/pt-I/114-118**

**Dtd. 05/06/2021**

**NOTICE INVITING TENDER (NIT)  
FOR SELECTION/APPOINTMENT OF HANDLING AND TRANSPORT CONTRACTOR  
FOR TRANSPORTATION OF FOOD-GRAINS UNDER NFSA-2013 OF MORIGAON  
DISTRICT.**

The Deputy Commissioner, Morigaon invites E-Tender for transportation of food-grains i.e. Rice detailed here under.

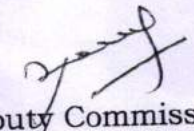
**E-Tender** under two cover systems comprising of Technical Bid and Financial (Price) Bid are invited from interested Indian Handling and Transport contractors for selection and appointment as "Handling and Transport Contractor and Fixation of Rate" for Transportation of food-grains under NFSA-13 in two Tier system Tier-I (from FCI Godown to GPSS /WCCS Godown) and Tier-II (from GPSS/WCCS Godown to FP Shop Dealer/Agents ) for Transportation and delivery up to FP Shop level in respect of of Morigaon District for the year 2021-22.

Name of work	Specification of work	Period of work	Earnest Money Deposit
Transportation of food-grains i.e. Rice under NFSA-2013	Carrying, loading, Unloading of allotted food grains i.e. Rice under NFSA-2013 in Two Tier system Tier-I ( from FCI godown to GPSS/WCCS godown) and Tier-II (from GPSS/WCCS Godown to FP Shop Dealer/Agents) for Transportation and delivery up to FP Shop level	2021-22 Financial Year	Rs. 1,00,000/- (One Lakh) only

**SCHEDULE OF TENDER**

Particulars	Date	Time
Tender publishing date		07.06.2021
Tender downloading starting date		08.06.2021
Bid submission starting date		08.06.2021
Closing date of Tender		21.06.2021
Technical Bid opening date	(All the bidders are requested to attend on the day at the time of opening of technical bid.)	23.06.2021
Financial Bid opening	To be informed later on after opening of Technical Bid.	

E-Tender is to be submitted online through the portal <https://assamtenders.gov.in> . Bidders have to enroll themselves with portal and read the instructions carefully before participating. The Deputy Commissioner Morigaon reserves the right to change the dates by notifying the same on the website. The department will not be responsible for any delay in submission of tender and system errors (if any).

  
 Deputy Commissioner,  
 Morigaon

### **Instruction to bidder for online submission of e-tender**

1. Bidders are to enroll themselves on the web site <http://assamtenders.gov.in>.
2. Bidders have to submit the bid through online portal <http://assamtenders.gov.in>. No offline bid will be accepted.
3. Bidders are advised to go through the instruction carefully available on e-tendering portal and submit the bids within the stipulated time.
4. The Bidders should have digital signature certificate in the form of e-token for submission of the bid. Digital Signature can be obtained from authorized agencies certified by the Government.
5. Bidders can download the tender documents through the online e-tendering portal. The tender document fees of Rs.2,000.00 (Rupees two thousand only) payable in the shape of Demand draft in favour of the Deputy Commissioner, Morigaon. The EMD, Tender Document fees to be submitted in the office of the Deputy Commissioner, (FCS & CA Branch). Morigaon on or before last date of submission of bid.
6. Any amendment in the bidding documents will be made available at e-tendering website.
7. The bid shall be submitted online under two cover system – technical bid and financial bid.
8. The technical bid shall consist of all required papers in NIT, scan copy of tender documents fees, EMD to be uploaded with technical bid. The Financial bid shall consist of Rate quoted in the form of BOQ. The rate should not be given in the technical envelope, otherwise it will lead to rejection of the technical bid.
9. The bidders must ensure that both the bids have been digitally signed.
10. The bidder needs to upload the documents in pdf format. The total size of documents uploaded should be small though it has no limit. BOQ should be uploaded in the same Excel sheet downloaded from the site without remaining.

### **TERMS AND CONDITIONS OF BIDS.**

1. The Bidder shall be Govt. registered contractor and upload copy of the Registration Certificate from concerned department.
2. The Bidder should have Registered Office/ Branch at Morigaon District.
3. The Bidders should submit up to date Bakijai clearance certificate.
4. i) The Bidder should have experience in Transportation of Rice under NFSA-2013 in Tier-I and Tier-II System. Experience Certificate from the respective D.C./S.D.O. (Civil) as per Prforma given below is required and copy to be uploaded.

Sl No	Name of the Client/Customer	Name of the work Contract executed	Contract period	Product handled	Volume of work Handled in MT	Total value of work/ contract executed (Rs.)	Financial year wise break up to the Work/contract executed		Whether work executed satisfactory (Yes/ No)
							FY	Amount	

OR

- ii) Certificate of Experience in any transportation of materials from DC/SDO and concerned deptt. is required and copy to be uploaded.
5. Work value of the Tender for the financial year 2021-2022 is approximately 5,00,000,00
6. The Bidder shall have to upload the copy of Solvency Certificate with minimum amount of Rs.50,00,000/- (Fifty Lakh)per Annum as per work value received from any Nationalize Bank (Alongwith the copy of audited Financials Statement (Balance sheet, profit and loss account) for last 3 (three) years i.e. 2018-19, 2019-20, & 2020-21. The yearly turnover of the bidder should not be less than Rupees 2 (two) crores. The Bidder should not be a Bank defaulter.
7. The Bidder shall have to upload the copy of PAN Card along with Income Tax Return for **3 (three) years** i.e. 2018-19 and 2019-20 and 2020-21.
8. The Bidder should have **GST Registration Certificate** from concerned department and upload the copy of the up- to- date GST Return.
9. The Bidder must have to upload contract Labour licence as issued by the Competent Authority meant Asstt. Labour Commissioner, Morigaon or Addl. Labour Commissioner H/Q Guwahati cum Chief Inspector of Contract Labour Act,1970, Office of the Labour Commissioner, Gopinath Nagar, Guwahati-16.

10. The Bidder should furnish a sum of Rs.1,00,000.00 (Rupees One Lakh) as earnest money in the shape of D.D. in favour of Deputy Commissioner, Morigaon. The earnest money of unsuccessful bidders will be returned.
11. The bidders should quote bid in the GPSS both Tier-I and Tier-II of Morigaon District. Quoted rate should not exceed ceiling of admissible amount of Rs. 136/- per qtl. taking both Tier-I and Tier II together.
12. The successful bidder(s) shall have to execute an agreement in non-judicial stamp paper with District Administration as per details to be provided later on.
13. The successful bidder(s) shall have to carry/transport food –grains under NFSA-2013 under 2 (Two) Tier System i.e. for Tier-I (from FCI Godown to GPSS /WCCS Godown) and Tier-II (from GPSS/WCCS Godown to FP Shop Dealer/Agents ) for Transportation and effect door step delivery up to FP Shop level.
14. The Bidder should have atleast 5 (Five) nos of Truck in his/her own and 10 (Ten) nos of trucks in the name of Firms or Company name and hire and submit an agreement with other individual(s)/ Truck Association valid upto 31/3/2022 with Registered No. of Trucks.
15. The vehicles meant for transportation of allotted Food grains under NFSA-2013 must have the facilities of GPS connectivity. GPS installation certificate to be obtained by DTO, Morigaon.
16. Certificate from DTO in respect of own/ hired vehicles in details and to upload it.
17. The rate of transportation of food-grains will be inclusive of all Taxes and handling charges. No extra charges will be entertained for any other reason. The taxes liable to pay shall be deducted at source.
18. The rate will be compared on the basis of aggregate rates quoted in Tier-I and Tier-II by the Bidder.
19. No extra charge shall be claimed by the bidder(s) against loading/unloading of allotted food-grains at any level.
20. The successful bidder(s) shall have to deliver the Food grains under NFSA-2013 to nominees/ allottees i.e. GPSS/WCCS in Tier-I and the F.P. Shop Dealers/Agents in Tier-II properly in good condition. The cost in case of any loss, damage and shortage shall have to be borne by the transporter (s).
21. The successful bidders shall have to deposit a security deposit for a sum of Rs. 2500000 (twenty five lakh ) in the shape of demand draft in favour of Deputy Commissioner (FCS & CA Branch) Morigaon. The earnest money may be converted as security deposit and remaining money will be deposited as security deposit in the shape of demand draft. The security money of the successful bidders shall be liable to be forfeited to Govt. in case of failure to execute the work as per the terms and conditions of the agreement and also be liable to be forfeited in case of loss, damage of the contract item(s).
22. In respect of Tier-II for a GPSS the mean average lowest of all the distance slabs shall be considered for selection.
23. The rate once accepted shall be treated as final and will be effective for the whole financial year 2021-22.
24. The payment of Transportation charge shall be made to the Transport Contractor on submission of bills after successful completion of assigned work subject to receipt and availability of fund from Govt.
25. The tender form is not transferable. The tender form downloaded from the portal will only be valid.
26. The Contractor shall not sub-let, transfer or assign the contract or any part thereof.
27. The bidder who is blacklisted or debarred by any Govt. or Govt. Agency is not eligible to file the tender.
28. The Deputy Commissioner, Morigaon may amend any terms and conditions of the tender if necessary before the last date of submission of tender. Such amendments will be communicated through the online bidding portal.
29. The language of bid documents should be in **ENGLISH**.
30. The bidder(s) have to abide by all the rules and regulations of the Govt./Deputy Commissioner/Sub-Divisional Officer (Civil).
31. The Deputy Commissioner, Morigaon is not liable for any loss, damage, shrinkage etc. and it is the responsibility of the bidder(s).
  - a) Force Majure- The contractor will not be responsible for delays which may arise on account of reasons beyond his control for which the Deputy Commissioner shall be the final judge. Strikes by the contractors workers on account of any dispute between the contractors and his workers as to wages or otherwise will not be deemed to be a reason beyond the contractors control and the contractor shall be responsible for any distribution of supply of food-grains amongst the AAY families/Priority household beneficiaries under the existing system of distribution.
32. The Conditional tender will not be accepted. Tender should be strictly in conformity with prescribed terms and conditions. The tender documents containing any other condition which are not prescribed in the original tender will be rejected. The bidder shall sign and stamp on each page of the tender documents and upload all the

documents called for with the technical bid. Failure to do so shall entail cancellation of the bid.

33. The Deputy Commissioner, Morigaon reserves the right to reject any or whole tender(s) without assigning any reasons thereof.

**OPENING OF TENDERS:**

1. The Technical bid will be opened first in the office of the Deputy Commissioner, Morigaon at the fixed Time and the date indicated in the NIT. The Bidder will be at liberty to be present either in person or through an authorized representative at the time of opening of the Technical Bid.
2. Financial Bids of only those technically qualified Bidders shall be opened at time and place of which notice will be given. The bidder technically qualified will be at liberty to be present either in person or through an authorized representative at the time of opening of the Financial Bids.

**PERIOD OF CONTRACT:**

1. The contract shall remain in force up to 31/03/2022.

**2. PANALTY:**

1. The contractor to whom the contract shall be awarded will have to lift the allotted food grains from the Food Storage Depots of the FCI, Nagon and transport and deliver them to GPSS/WCCS and FPS within schedule time fixed by the Govt. subject to availability of food grains at FCI, Nagaon failing which 10% of the total cost of the food grains and the Transportation cost as per contractors quoted rate will be charged as penalty. Repetition of similar actions on the part of the contractors for subsequent two terms shall invite the termination of the said contract. .

*sd/-*  
Deputy Commissioner,  
Morigaon.

Dtd. 05/06/2021

Memo No. MSA.2/2014/pt-I/114-118 - A

Copy to:-

1. The Commissioner & Secretary to the Govt. of Assam, Food, Civil Supplies & Consumer Affairs, depts. Dispur, Ghty - 6 for kind information.
2. The Director, Food, Civil Supplies & Consumer Affairs, Assam Bhangagarh Ghty- 5 for kind information.
3. Finance and Accounts Officer, D.C. Office , Morigaon, for information and necessary action.
4. The District Transport officer, Morigaon for information and necessary action.
5. The Asstt. Register, Co-operative Societies , Morigaon/Deputy Register, Co-operative Societies , Nagaon, for information and necessary action.
6. District Public Relation Officer, Morigaon for information and necessary action to publish in the news paper.
7. ✓ DIO, NIC, Morigaon for uploading the notification in the district website.

*[Signature]*  
Deputy Commissioner,  
Morigaon.



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**No. MSA.2/2014/pt-**

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**PART -A**

**TECHNICAL BID**

<b>Sl.N</b>	<b>Particulars</b>	<b>Page</b>
1	Name and address of bidder (Permanent)	
2	Temporary Address of bidder (Office/ Firm) at Morigaon	
3	Phone No./ Fax No./E-Mail-ID details	
4	Primary Activity of business (Certificate from concerned department)	
5	Experience certificate of D.C/S.D.O. (Civil)	
6	GST Registration Certificate from concerned department	
7	Solvency certificate as per bank prescribed format from Nationalized Bank with authentic bank transaction statement for last 1 (one) year	
8	Permanent Account Number.	
9	Income Tax return for 3 (three) years i.e. 2017-18 and 2018-19 and 2019-20	
10	Voters Identity Cards.	
11	Up to Date Labour Registration and EPF.	
12	Certificate from concerned department in respect of contract registration	
13	Trade Licence from NMB in respect of Urban Area and from Gaon Panchayat in respect of	
14	Own/ hired vehicles Registration Certificate in details from DTO	
15	Copy of pollution certificate/ Vehicle insurance in respect of both own and	

I/we hereby affirm that the Deputy Commissioner, Morigaon is at liberty to take action against me/us as per terms and conditions of Tender Documents, if the above said statement proves to be wrong at any point of time.

Sign & Stamp of Bidder :

Name of Bidder :

Date :

Place :